

Backing Up

Backing Up your data means making a regular digital copy of all your electronic files. This could be financial records, personal photos, important documentation and correspondence etc.

Backing up not only addresses the threat of criminal hackers but also incidents such as fire, flood, theft or something as simple as your computer deciding it won't work anymore and being irreparable!

Backing Up is a pretty simple process that means you can recover quickly in the event of these situations arising. You should ensure that a backup is made on a regular (and automated) basis.

You can make backups to any kind of external storage drive such as a USB stick, or to the Cloud. If you use a USB stick or an external drive, it should not be permanently connected to the device and you should store it securely away from your other devices.

Whilst the Cloud uses modern technology it is easily accessible and often relatively inexpensive to use and offers the benefit of not having to worry about the security of an external drive. If you choose to use the Cloud then ensure you understand the capability and reputation of the provider before signing up to it.